S.P. 741-99-0215

Addendum No. 1
Inquires and Responses
Statewide Technical Assistance for Transit (STAT)

Task 2: Ridership and Maintenance Tracking System

1. What, if any, is the need for application Security?

Security will be needed for our sub-recipients and LADOTD with password protection.

2. How many users and what locations will data be entered?

Over 135 agencies with 2-3 individuals per agency statewide

3. What are the LADOTD's application development standards and can we obtain a copy of LADOTD's Policy and Procedure memorandum No. 42?

Application Development Standards:
*   **Microsoft VB.Net, ASP.Net**
*   **Database: IBM DB2 V9, Oracle 11g, SQL Server 2005 or 2008**
*   **Presentation: Must use the appropriate Internet\Intranet Style Sheets and Templates**

PPM 42:
http://notes1.dotd.state.la.us/Data2/Policies.nsf/0/68F01DA512C94BEC86256E4B005B0DB0/ $file/PPM+42.htm

4. What are LADOTD's server requirements?

Windows 2005 or 2008 Server

5. Is LADOTD requesting training for a programmer who will maintain and enhance the application?

No, the contractor will maintain and enhance the application for the life of the contract if awarded. LADOTD will maintain rights to the source code. The contractor will provide training to sub-recipients statewide for start up and data (ridership & maintenance) entry and provide help desk assistance for the life of the contract.

Task 3: Coordination

6. Will the Transportation Coordination Committee meet regularly to review and update the Statewide Coordination Plan? **Yes** If so, how often will the committee meet and where does the committee meet?

The committee will meet quarterly at the Public Transportation office.

7. Can LADOTD provide a general location within the state (region, etc) for the 6 workshops?

Yes, Alexandria, Shreveport, Monroe, Lafayette, Lake Charles, Baton Rouge, New Orleans, Houma

8. What are the estimated hours anticipated for each of the six (6) workshops?

4 to 12 Hours

9. What workshops did LADOTD hold over the past 3 years? Where were these workshops held, and what was the duration of each workshop?

Coordination workshops were held over the last three years during our LADOTD Public Transportation conferences in New Orleans, Baton Rouge and Shreveport. These workshops lasted 2-4 hours. We also held a 2 day coordination workshop at Cypress Bend Conference Center in Many, LA during June, 2008.

10. What new start providers do you anticipate supporting over the next three years?
We have a mandate to have a public transit system in 50 parishes by 2013 and in every parish by 2020. We presently have 24 parishes with out a public transit system. We anticipate providing support to the parishes without a public transit system through surveys and meetings.

11. What technical assistance for new starts was provided over the past three years? What were the new starts?

New Starts were provided technical assistance on grant application, marketing, cost allocation, drug and alcohol, Title VI. New starts are located in St. Tammany, St. John, St. Charles and Beauregard Parishes.

12. Can LADOTD provide an estimated number of state level coordination meetings the contractor will need to attend to support coordination activities? Where are the meetings held?

Presently we have 8 MPO regions that are require to have quarterly coordination meeting. Alexandria, Shreveport, Monroe, Lafayette, Lake Charles, Baton Rouge, New Orleans, Houma

TASK 4: WORKSHOPS

13. How many one-day workshops were held in the past 3 years? What topics were covered and where were the workshops held?

A total of three one-day Safety and Security workshops were held. Workshops were held in Monroe on March 28, 2006, Alexandria on March 29, 2006 and Baton Rouge on March 30, 2006

14. How many attendees are expected at each workshop?

About 20-30 attendees were expected to attendee each workshop.

TASK 6: OTHER NEW AND/OR EXPANDED PROGRAMS AND TECHNICAL SUPPORT

15. Can you clarify the work effort and estimated hours required to update and review the LADOTD's Administration Handbook?

The contractor will need to review the latest Federal circulars and State regulations to be incorporate into the administration handbook. Total estimated work effort could be 3 to 4 months.

16. On page 3 of the RFP one of the Goals and Objectives mentions tracking Title VI data. Does Task 6 include a requirement to develop an application for tracking Title VI data similar to the application requested under Task 2? **NO** If so, will the answers to the questions under Task 2 also apply for the Title VI tracking system?

The tracking of Title VI data can be done through surveys and meeting, etc.

17. What are the estimated hours per provider site visit to review transit system compliance with regulations?

4-6 hours

18. What are the estimated hours of technical support for Title VI compliance and training?

100 hours statewide over the life of the contract

TASK 7: TEHCNICAL SUPPORT AND MONITORING LASWIFT PROGRAM

19. Does LADOTD require any application development for managing the LASWIFT complaint system to track actions and responses for resolving complaints or to validate fare box collection reports?

A spreadsheet for managing compliant, track actions and responses for resolving complaints and to validate fare box collection reports will be needed for our monthly LASWIFT meetings.

GENERAL QUESTIONS APPLICABLE TO ALL TASKS:

20. Will the State consider interviews as part of the selection process? **No**

21. How long has the Statewide Technical Assistance for Transit (STAT) Program been in place?   **15 years**

22. What are the overall successes of the STAT Program over the past contract period?
The STAT contract has provided outstanding expertise, training and technical assistance for all the DOTD public transit programs which included the bus and rail fixed guideway safety and security program.

23. What areas of the STAT Program need further development?

The STAT contract provides training and technical assistance for all DOTD Public Transit Programs as identified in the tasks.

24. Will the current contractor for the STAT Program resubmit on this RFP?

We presently do not have a contractor.